

CONSTITUTION OF FREE FILM FESTIVALS

NAME

The name of the organisation shall be Free Film Festivals.

The organisation shall set up a Free Film Festivals Steering Group whose purpose will be to:

- Hold regular meetings to advance the idea of staging a Free Film Festivals in Peckham and Nunhead in September 2010 and each year thereafter
- Promote partnership working by inviting local organisations and interested parties to advise on key technical elements and/or run workshops or host a film evening as part of the festival
- Fundraise through funding applications and local community support

AIMS

The aims of the festival are:

- **Community cohesion and engagement:** to promote community cohesion by bringing together a wide range of local residents and local groups (reflecting the diverse demographic of the area) through film screening and film making events initially in Peckham and Nunhead
- **Skills development:** to run workshops and filmmaking events which give people the chance to gain new skills and interests (for example free animation workshops with families to be shown before the main film screenings)
- **Intergenerational working:** to promote intergenerational working by bringing together people of different ages with a shared interest in films and filmmaking (for example through a reminiscence filmmaking project)
- **Support local filmmaking talent:** to create opportunities for local filmmakers to bring their films to a wider audience by, for example, running short film events and competitions

POWERS

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.

- (b) Associate local authorities, voluntary organisations and the residents of the Peckham and Nunhead area in a common effort to carry out the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

MEMBERSHIP

- (a) Voting membership shall be open to members (called supporters) of the *Free Film Festival Steering Group*
- (b) The Management Committee shall have the power to approve or reject applications for membership (supporter status) or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

MANAGEMENT

- (a) A Management Committee elected annually at the Annual General Meeting shall manage the Group.
- (b) The committee shall consist of a chair, secretary, treasurer, and three other members.
- (c) The committee shall meet at least twice each year.
- (d) One half of the committee being present shall enable the business of the group to be carried out.
- (e) A proper record of all transactions and meetings shall be kept.
- (f) Members (supporters) will be invited to attend meetings of the Management Committee, where they will be able to vote on decisions (provided at least one half of the Management Committee is present).

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 15 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.

- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.
- (b) The funds belonging to the group shall be applied only to further the objects.
- (c) A current record of all income, funding and expenditure will be kept.

DISSOLUTION

- (a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.
- (b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

(c) Signed..... Chair Date

Signed..... Secretary Date

Signed..... Treasurer Date